25 November 2015

**DOCUMENT** C-M(2015)0079-AS1

# IBAN REPORT ON THE AUDIT OF THE NATO DEFINED CONTRIBUTION PENSION SCHEME (DCPS) FINANCIAL STATEMENTS FOR 2014

#### **ACTION SHEET**

On 24 November 2015, under the silence procedure, the Council noted the IBAN report IBA-AR(2015)16 attached to C-M(2015)0079 and agreed the RPPB recommendation regarding public disclosure.

(Signed) Alexander Vershbow Deputy Secretary General

NOTE: This Action Sheet is part of, and shall be attached to C-M(2015)0079.

**NATO UNCLASSIFIED** 





18 November 2015

C-M(2015)0079 Silence Procedure ends: 24 Nov 2015 18:00

# IBAN REPORT ON THE AUDIT OF THE NATO DEFINED CONTRIBUTION PENSION SCHEME (DCPS) FINANCIAL STATEMENTS FOR 2014

#### **Note by the Deputy Secretary General**

- 1. I attach the International Board of Auditors for NATO (IBAN) report on the audit of the Financial Statements of the NATO Defined Contribution Pension Scheme (DCPS) for the year ended 31 December 2014. The audit report sets out an unqualified opinion.
- 2. The IBAN report has been reviewed by the Resource Policy and Planning Board (RPPB). In line with PO(2015)0052, the RPPB disclosure notice, agreed on 25 September 2015, recommends to Council that the IBAN report on the audit of the DCPS for the year 2014, together with the related Financial Statements, be made available to the public (see Annexes).
- 3. I consider that no further discussion regarding this report is required. Consequently, unless I hear to the contrary by 18:00 on Tuesday, 24 November 2015, I shall assume that the Council has noted the IBAN report IBA-AR(2015)16 and agreed the RPPB recommendation regarding public disclosure.

(Signed) Alexander Vershbow

4 Annexes 1 enclosure

Original: English



C-M(2015)0079

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ANNEX 1 C-M(2015)0079

# IBAN REPORT ON THE AUDIT OF THE NATO DEFINED CONTRIBUTION PENSION SCHEME (DCPS) FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

References: (A) IBA-A(2015)128-REV1 & IBA-AR(2015)16

(B) Cover letter to the 2014 NATO Defined Contribution Pension Scheme

(DCPS) Financial Statements – reference FC(2015)115

- 1. Council agreed with PO(2015)0052 that, in principle, unclassified IBAN audit reports, together with any related financial statements, should be made publicly available after they have been dealt with by Council.
- 2. The IBAN issued an unqualified audit opinion on the 2014 NATO Defined Contribution Pension Scheme (DCPS) Financial Statements. The unqualified audit report (reference (A)) will be forwarded to Council for notation, as per agreed procedures.
- 3. In reference (B), the International Staff Financial Controller concludes that the 2014 NATO Defined Contribution Pension Scheme (DCPS) Financial Statements can be disclosed.
- 4. With regard to public disclosure, the RPPB concludes that the subject IBAN report does not contain information which, according to NATO Policy on Disclosure of NATO Information, shall be withheld from public disclosure, and in line with the agreed policy in PO(2015)0052, therefore recommends that the Council agree to the public disclosure of the subject IBAN report and the related financial statements.

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ANNEX 2 C-M(2015)0079

Summary Note for Council
by the International Board of Auditors for NATO (Board)
on the audit of the Financial Statements of the
NATO Defined Contribution Pension Scheme (DCPS)
for the year ended 31 December 2014

The Board audited the NATO Defined Contribution Pension Scheme (DCPS), which is a money purchase pension scheme which includes contributions from staff recruited on or after 1 July 2005 as well as employer contributions from NATO. The value of the NATO DCPS's assets at 31 December 2014 was EUR 242.5 million. The DCPS had 3,001 member by the end of 2014.

The Board issued an unqualified opinion on the 2014 Financial Statements and on compliance for the year ended 31 December 2014.

During the audit, the Board had no observations to be included in the audit report.

The Board followed up on the status on an observation from a previous year's audit and noted that it has been partially settled. This status is summarised in the Letter of Observations and Recommendations (Annex 4).

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INTERNATIONAL BOARD OF AUDITORS FOR NATO

AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF

THE NATO DEFINED CONTRIBUTION PENSION SCHEME

(NATO DCPS)

FOR THE YEAR ENDED 31 DECEMBER 2014

ANNEX 3 C-M(2015)0079 IBA-AR(2015)16

#### REPORT OF THE INTERNATIONAL BOARD OF AUDITORS FOR NATO TO THE NORTH ATLANTIC COUNCIL AND STAFF MEMBERS AFFILIATED TO THE NATO DEFINED CONTRIBUTION PENSION SCHEME (NATO DCPS)

#### **Report on the Financial Statements**

The International Board of Auditors for NATO (Board) audited the accompanying Financial Statements of the NATO Defined Contribution Scheme (NATO DCPS) for the year ended 31 December 2014, which comprised the Statement of Net Assets Available for Benefits, the Statement of Changes in Net Assets Available for Benefits, the Statements on the NATO-DCPS Retirement and Invalidity Pensions, the Schedule of Costs and Market Values of Investments and the Explanatory Notes, including a summary of significant accounting policies.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Accounting Standard (IAS) 26 Accounting and Reporting by Retirement Benefit Plans<sup>1</sup> and the requirements of the NATO Financial Regulations as authorized by the North Atlantic Council (NAC). This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit, which is conducted in accordance with our Charter and international standards on auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, due to fraud or error. In making those risk assessments, internal control relevant to the entity's preparation and presentation of financial statements is considered in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. An audit also includes

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<sup>&</sup>lt;sup>1</sup> As the NATO Accounting Framework does not have a standard specific to accounting and reporting by retirement plans, the NATO International Staff presents the DCPS Financial Statements in accordance with IAS 26.

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evaluating the appropriateness of accounting policies used, the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Opinion on Financial Statements

In our opinion, the financial statements present fairly, in all material respects, the financial position of the NATO DCPS as of 31 December 2014, and the changes in financial position thereof for the year then ended, in accordance with IAS 26.

#### **Report on Compliance**

#### Management's Responsibility for Compliance

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the financial transactions and information reflected in the financial statements are in compliance with the NATO Financial Regulations and the NATO Civilian Personnel Regulations as authorised by the North Atlantic Council (NAC).

#### Auditor's Responsibility

In addition to the responsibility to express an opinion on the financial statements described above, our responsibility includes expressing an opinion on whether the financial transactions and information reflected in the financial statements are, in all material respects, in compliance with the NATO Financial Regulations and the NATO Civilian Personnel Regulations. This responsibility includes performing procedures to obtain reasonable assurance about whether the funds have been used for the settlement of authorised expenditure and whether their operations have been carried out in compliance with the financial and personnel regulations in force. Such procedures include the assessment of the risks of material non-compliance.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

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#### Opinion on Compliance

In our opinion, in all material respects the financial transactions and information reflected in the financial statements are in compliance with the NATO Financial Regulations and the NATO Civilian Personnel Regulations.

Brussels, 2 September 2015

Lyn Sachs Chairman

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#### INTERNATIONAL BOARD OF AUDITORS FOR NATO

# LETTER OF OBSERVATIONS AND RECOMMENDATIONS FOR THE NATO DEFINED CONTRIBUTION PENSION SCHEME (NATO DCPS)

FOR THE YEAR ENDED 31 DECEMBER 2014

ANNEX 4 C-M(2015)0079 IBA-AR(2015)16

#### Introduction

The International Board of Auditors for NATO (Board) audited the NATO Defined Contribution Pension Scheme Financial Statements for the year ended 31 December 2014, and issued an unqualified opinion on those financial statements and on compliance.

#### **Observations and Recommendations**

During the audit, the Board had no observations to be included in the audit report.

The Board followed up on the status of an observation from a previous years' audit and noted that was partially settled.

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#### FOLLOW-UP OF A PREVIOUS YEARS' OBSERVATION

The Board reviewed the status of the observation and recommendation arising from a previous years' audit. The observation and its status are summarised in the table below.

#### STATUS OF PREVIOUS YEARS' OBSERVATION

OBSERVATION / RECOMMENDATION	ACTION TAKEN	STATUS
Audit Report FY 2009 IBA-AR(2011)09, paragraph 5.1		
<ul> <li>Observation The Board observed that the IS was only partially prepared for the pension benefit payments due to: <ul> <li>the lack of the use of any IT application for benefit payments.</li> <li>the lack of a pension provider.</li> <li>the need to borrow money from the Coordinated Pension Scheme due to liquidity problems.</li> </ul> </li> <li>Board's recommendation The Board recommends that the IS ensures the proper preparation to deal with the expected increase in numbers of pension benefit payments of the DCPS, i.e., the application of the IT system for the DCPS benefit payments, the selection of the pension provider(s), the timely collection of amounts needed for the benefit payments from Vanbreda and the pension provider(s), and to discontinue the borrowing from the Coordinated Pension Scheme.</li> </ul>	<ul> <li>The Executive Management Pensions Unit is currently working on implementing automatic payroll administration for the DCPS, via the Personnel Management Information System (PMIS). The intention is to have the process for DCPS payment of benefits integrated into the PMIS by end September 2015. The requirements of the ERP system contain this function to be developed at a later stage.</li> <li>A procurement procedure of an annuity provider was completed but did not deliver the expected results. This issue is being addressed in the context of the on-going review study which is underway to analyse the shortcomings of the DCPS. Recommendations with solutions will be identified by Autumn 2015</li> <li>The DCPS paid back the amount borrowed from the Coordinated Pension Scheme. Advances are now made from the IS accounts.</li> </ul>	Observation Partially Settled.

FC(2015)054-REV1

#### NATO DEFINED CONTRIBUTION PENSION SCHEME FINANCIAL STATEMENTS AS AT 31/12/2014 FINANCIAL YEAR 2014

#### Annexes:

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1	Statement of Net Assets Available for Benefits
2	Statement of Changes in Net Assets Available for Benefits
3	Retirement and Invalidity Pensions - Statement of Net Assets Available for Benefits
4	Retirement and Invalidity Pensions - Statement of Changes in Net Assets Available for Benefits
5	Schedule - Cost and Market Values of Investments

Explanatory notes to the financial statements

Annex 1 to FC(2015)054-REV1

#### NATO DEFINED CONTRIBUTION PENSION SCHEME

#### **Statement of Net Assets Available for Benefits**

(All amounts in EUR)	Notes	Current Year	Prior Year
		31-Dec-14	31-Dec-13
Assets			
Cash	4	3,684,045.18	3,671,362.26
Investments at market value	5	238,846,956.08	187,336,100.65
Accounts Receivable	6		
Contributions receivable from NATO bodies		110.47	36,642.73
Bank interest accrued		4,079.41	5,686.66
Other receivable		0.00	49.50
Total Assets		242,535,191.14	191,049,841.80
Liabilities			
Accounts Payable	7		
Payable to staff members/NATO bodies		0.00	38,042.33
Payable to others		1,041.62	628.04
Total Liabilities		1,041.62	38,670.37
Net assets available for benefits	8	242,534,149.52	191,011,171.43

# NATO DEFINED CONTRIBUTION PENSION SCHEME Statement of Changes in Net Assets Available for Benefits

(All amounts in EUR)	Notes	Current Year	Prior Year	
·		31-Dec-14	31-Dec-13	
Increase in net assets				
Net unrealized gain in market value of investments	5	26,147,997.90	17,244,913.78	
Contributions	9	40,905,625.92	37,893,843.52	
Inward transfer of pension rights	10	137,389.61	1,005,144.50	
Miscellaneous receipts	11	21,837.38	6,179.66	
Total increase in net assets available for benefits		67,212,850.81	56,150,081.46	
Decrease in net assets				
Net unrealized loss in market value of investments	5	0.00	0.00	
Accounts closed (Staff)	12	14,738,448.23	11,750,323.25	
Outward transfer of pension rights	10	152,059.84	471,505.21	
Transfers to insurance and DCPS retirement account	13	780,979.43	0.00	
Transfer to NATO Bodies (amount due by member)	14	11,310.63	0.00	
Miscellaneous payments	15	7,074.59	12,208.30	
Total decrease in net assets available for benefits		15,689,872.72	12,234,036.76	
Net increase for the year		51,522,978.09	43,916,044.70	
Net assets available for benefits, beginning of year		191,011,171.43	147,095,126.73	
Net assets available for benefits, end of year		242,534,149.52	191,011,171.43	

#### NATO DCPS RETIREMENT AND INVALIDITY PENSIONS Statement of Net Assets Available for Benefits

(All amounts in EUR)	Notes	Current Year	Prior Year	Variance
ASSETS		31-Dec-14	31-Dec-13	CY - PY
CURRENT ACCETS				
CURRENT ASSETS  Cash and Cash Equivalents	4			
Cash	-	0.00	0.00	0.00
Current bank accounts		118,012.35	83,408.38	34,603.97
Cash equivalents		0.00	0.00	0.00
Total Cash and Cash Equivalents		118,012.35	83,408.38	34,603.97
Receivables	3, 18			
Receivable from Insurance Company		1,333.29	5,203.16	-3,869.87
Tax Adjustment Receivable		39,808.00	41,394.00	-1,586.00
Receivable from DBPS Miscellaneous receivable		0.00 1,041.62	0.00 236.48	0.00 805.14
Total Receivables		42,182.91	46,833.64	-4,650.73
Miscellaneous Assets				
Bank interest accrued		277.65	229.86	47.79
Miscellaneous receipts		0.00	0.00	0.00
Total Miscellaneous Assets		277.65	229.86	47.79
TOTAL CURRENT ASSETS		160,472.91	130,471.88	30,001.03
		0.00	0.00	0.00
NON-CURRENT ASSETS		0.00	0.00	
TOTAL NON CURRENT ASSETS		0.00	0.00	0.00
TOTAL NON CURRENT ASSETS				
TOTAL NON CURRENT ASSETS				
TOTAL NON CURRENT ASSETS TOTAL ASSETS		0.00	0.00	0.00
		0.00	0.00	0.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES		0.00	0.00	0.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable	3, 18	160,472.91	0.00	30,001.03
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.	3, 18	0.00 160,472.91 150,000.00	130,471.88 120,000.00	30,001.03 30,000.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable Payable to I.S. Payable to DCPS	3, 18	0.00 160,472.91 150,000.00 0.00	130,471.88 120,000.00 0.00	30,001.03 30,000.00 0.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS	3, 18	160,472.91 150,000.00 0.00 0.00	130,471.88 120,000.00 0.00 0.00	30,001.03 30,000.00 0.00 0.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable Payable to I.S. Payable to DCPS	3, 18	0.00 160,472.91 150,000.00 0.00	130,471.88 120,000.00 0.00	30,001.03 30,000.00 0.00 0.00 -49.50
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable	3, 18	150,000.00 0.00 0.00 0.00	120,000.00 0.00 0.00 49.50	30,001.03 30,000.00 0.00 0.00 -49.50 50.53
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable  Total Payables	3, 18	150,000.00 0.00 0.00 0.00 10,472.91	120,000.00 0.00 0.00 49.50 10,422.38 130,471.88	30,001.03 30,000.00 0.00 -49.50 50.53 30,001.03
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable  Total Payables  TOTAL CURRENT LIABILITIES	3, 18	0.00 160,472.91 150,000.00 0.00 0.00 10,472.91 160,472.91	0.00 130,471.88 120,000.00 0.00 0.00 49.50 10,422.38 130,471.88	30,001.03 30,001.03 30,001.03 30,001.03
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable  Total Payables  TOTAL CURRENT LIABILITIES  NON CURRENT LIABILITIES	3, 18	0.00 160,472.91 150,000.00 0.00 0.00 10,472.91 160,472.91 0.00	0.00 130,471.88 120,000.00 0.00 0.00 49.50 10,422.38 130,471.88 130,471.88	30,001.03 30,000.00 0.00 -49.50 50.53 30,001.03
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable	3, 18	0.00 160,472.91 150,000.00 0.00 0.00 10,472.91 160,472.91	0.00 130,471.88 120,000.00 0.00 0.00 49.50 10,422.38 130,471.88	30,001.03 30,001.03 30,001.03 30,001.03
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable  Total Payables  TOTAL CURRENT LIABILITIES  NON CURRENT LIABILITIES	3, 18	0.00 160,472.91 150,000.00 0.00 0.00 10,472.91 160,472.91 0.00	0.00 130,471.88 120,000.00 0.00 0.00 49.50 10,422.38 130,471.88 130,471.88	30,001.03 30,000.00 0.00 -49.50 50.53 30,001.03
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable  Total Payables  TOTAL CURRENT LIABILITIES  NON CURRENT LIABILITIES  TOTAL NON CURRENT LIABILITIES	3, 18	0.00 160,472.91 150,000.00 0.00 0.00 10,472.91 160,472.91 0.00	0.00  130,471.88  120,000.00 0.00 49.50 10,422.38 130,471.88 0.00 0.00	30,001.03 30,001.03 30,001.03 30,001.03 0.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable  Payable to I.S.  Payable to DCPS  Net interest payable to DBPS  Miscellaneous payable  Other payable  Total Payables  TOTAL CURRENT LIABILITIES  NON CURRENT LIABILITIES  TOTAL NON CURRENT LIABILITIES	3, 18	0.00 160,472.91 150,000.00 0.00 0.00 10,472.91 160,472.91 0.00	0.00 130,471.88 120,000.00 0.00 49.50 10,422.38 130,471.88 0.00 0.00	30,001.03 30,001.03 30,001.03 30,001.03 0.00
TOTAL NON CURRENT ASSETS  TOTAL ASSETS  LIABILITIES  CURRENT LIABILITIES  Payable Payable to I.S. Payable to DCPS Net interest payable to DBPS Miscellaneous payable Other payable  Total Payables  TOTAL CURRENT LIABILITIES  NON CURRENT LIABILITIES  TOTAL NON CURRENT LIABILITIES  TOTAL LIABILITIES	3, 18	0.00  160,472.91  150,000.00 0.00 0.00 10,472.91 160,472.91 0.00 0.00	0.00  130,471.88  120,000.00 0.00 49.50 10,422.38 130,471.88 0.00 0.00	30,001.03 30,001.03 30,001.03 30,001.03 30,001.03

#### NATO DCPS RETIREMENT AND INVALIDITY PENSIONS STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR RETIREMENT AND INVALIDITY PENSION BENEFITS

#### (All amounts in EUR)

	Notes	2014	2013
INCREASE IN NET ASSETS	3,13,18		
DCPS redemptions received		745,251.00	0.00
Settlements received for invalidity from insurer		284,999.38	165,434.57
Annuity payments received from commercial provider		122,976.44	104,048.31
Tax adjustment received from Defined Benefit Pension Scheme		41,394.00	4,830.60
Other		7,766.93	18,802.56
Total increase in net assets available for benefits		1,202,387.75	293,116.04
DECREASE IN NET ASSETS	3,13,18		
Annuities purchased		(745,067.18)	0.00
Lump sum retirement benefit		(183.82)	0.00
Monthly annuity payments paid		(326,070.46)	(210,136.84)
Tax adjustment		(39,808.00)	(38,274.60)
Contribution paid to DCPS		(74,796.13)	(39,229.88)
Insurance		(4,555.52)	(4,281.13)
Other		(11,906.64)	(1,193.59)
Total decrease in net assets available for benefits		(1,202,387.75)	(293,116.04)
Not in average (decrease) for the year		0.00	0.00
Net increase (decrease) for the year		0.00	0.00
Net assets available for benefits, beginning of year		0.00	0.00
Net assets available for benefits, end of year		0.00	0.00

#### NATO DEFINED CONTRIBUTIONS PENSION SCHEME

Schedule - Net Purchase Cost and Market Values of Investments (All amounts in 1,000 EUR)

Year ended 31-Dec-14	Net	Market Value
	Purchase Cost	31.12.2014
EUROLAND BOND FUND EUR C CLASS C	1,827.5	1,911.3
GLOBAL EQUITY FUND EUR C CLASS C	4.274.1	4,718.0
GLOBAL EQUITY FUND USD C CLASS C	197.3	232.4
GLOBAL BOND FUND EUR C CLASS C	2,621.7	2,791.2
GLOBAL BOND FUND USD C CLASS C	-358.9	-354.5
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	768.5	768.6
INSTICASH	9,300.5	9,305.5
VANGUARD STOCK INDEX EUR	3,441.7	3,860.7
VANGUARD STOCK INDEX USD	1,849.9	1,885.2
VANGUARD BOND INDEX USD	480.4	496.8
VANGUARD EURO GOVERNMENT BOND INDEX	1,238.9	1,282.3
Difference on exchange rates	-278.6	0.0
TOTAL	25,362.9	26,897.4

Year ended 31-Dec-13	Net	Mark	et Value
	Purchase Cost	31.12.2013	31.12.2014
EUROLAND BOND FUND EUR C CLASS C	2 400 6	2 502 7	2 704 0
	2,488.6	2,503.7	2,784.8
GLOBAL EQUITY FUND EUR C CLASS C	8,588.2	9,181.6	10,862.1
GLOBAL EQUITY FUND USD C CLASS C	1,716.1	1,896.0	2,249.4
GLOBAL BOND FUND EUR C CLASS C	2,714.0	2,556.5	2,904.3
GLOBAL BOND FUND USD C CLASS C	437.2	425.0	484.1
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	122.6	122.6	139.3
INSTICASH	10,240.0	10,243.3	10,256.4
Difference on exchange rates	92.2	0.0	0.0
TOTAL	26,398.9	26,928.6	29,680.3

Year ended 31-Dec-12	Net	Marke	et Value
	Purchase Cost	31.12.2012	31.12.14
EUROLAND BOND FUND EUR C CLASS C	455.3	461.1	522.7
GLOBAL EQUITY FUND EUR C CLASS C	10,137.4	10,540.5	14,915.2
GLOBAL EQUITY FUND USD C CLASS C	1,319.0	1,392.3	1,973.6
GLOBAL BOND FUND EUR C CLASS C	3,171.4	3,160.0	3,241.6
GLOBAL BOND FUND USD C CLASS C	1,043.5	1,063.6	1,093.1
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	518.9	544.6	591.9
INSTICASH & UNIVERSAL EURO ACCUMULATION C	9,397.4	37,166.4	37,230.4
Difference on exchange rates	124.7	0.0	0.0
TOTAL	26,167.6	54,328.5	59,568.5

Year ended 31-Dec-11	Net	Market	Value
	Purchase Cost	31.12.2011	31.12.14
EUROLAND BOND FUND EUR C CLASS C	840.4	845.4	1,089.2
GLOBAL EQUITY FUND EUR C CLASS C	8,284.3	8,038.7	13,033.4
GLOBAL EQUITY FUND USD C CLASS C	1,274.0	1,158.7	1,880.2
GLOBAL BOND FUND EUR C CLASS C	914.4	1,009.1	1,053.2
GLOBAL BOND FUND USD C CLASS C	615.8	628.1	656.8
UNIVERSAL EURO ACCUMULATION C	10,565.5	10,616.5	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	260.7	260.7	278.0
Difference on exchange rates	-136.6	0.0	0.0
TOTAL	22,618.4	22,557.2	17,990.8

Year ended 31/12/2010	Net	Market	Value
	Purchase Cost	31.12.2010	31.12.14
EUROLAND BOND FUND EUR C CLASS C	685.6	687.6	900.3
GLOBAL EQUITY FUND EUR C CLASS C	10,585.4	11,572.4	17,011.1
GLOBAL EQUITY FUND USD C CLASS C	916.7	1,020.2	1,498.1
GLOBAL BOND FUND EUR C CLASS C	799.2	876.6	1,010.1
GLOBAL BOND FUND USD C CLASS C	354.2	370.9	427.3
UNIVERSAL EURO ACCUMULATION C	8,223.4	8,243.3	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	169.7	169.9	187.1
Difference on exchange rates	31.4	0.0	0.0
TOTAL	21,765.7	22,940.8	21,034.2

Year ended 31-Dec-2009	Net	Market	t Value
	Purchase Cost	31.12.2009	31.12.14
EUROLAND BOND FUND EUR C CLASS C	408.9	450.5	618.6
GLOBAL EQUITY FUND EUR C CLASS C	14,958.4	17,259.4	29,694.1
GLOBAL EQUITY FUND USD C CLASS C	998.5	1,190.4	2,050.4
GLOBAL BOND FUND EUR C CLASS C	851.9	861.0	1,146.2
GLOBAL BOND FUND USD C CLASS C	14.8	16.2	21.6
UNIVERSAL EURO ACCUMULATION C	4,993.8	5,009.8	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	121.0	121.1	144.0
Difference on exchange rates	3.3	0.0	0.0
TOTAL	22,350.8	24,908.4	33,674.8

Year ended 31-Dec-2008	Net	Market	t Value
	Purchase Cost	31.12.2008	31.12.14
EUROLAND BOND FUND EUR C CLASS C	276.8	290.7	453.1
GLOBAL EQUITY FUND EUR C CLASS C	13,884.0	9,955.2	21,493.7
GLOBAL EQUITY FUND USD C CLASS C	1,014.2	704.9	1,516.5
GLOBAL BOND FUND EUR C CLASS C	876.5	946.1	1,272.2
GLOBAL BOND FUND USD C CLASS C	163.0	166.0	222.6
UNIVERSAL EURO ACCUMULATION C	1,336.8	1,354.2	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	89.5	90.1	103.8
Difference on exchange rates	-14.3	0.0	0.0
TOTAL	17,626.4	13,507.2	25,061.9

Year ended 31-Dec-2007	Net	Market	Value
	Purchase Cost	31.12.2007	31.12.14
EUROLAND BOND FUND EUR C CLASS C	128.8	129.3	218.0
GLOBAL EQUITY FUND EUR C CLASS C	10,630.8	11,091.0	13,500.4
GLOBAL EQUITY FUND USD C CLASS C	576.1	651.3	793.8
GLOBAL BOND FUND EUR C CLASS C	533.5	529.5	786.1
GLOBAL BOND FUND USD C CLASS C	72.1	77.5	115.3
UNIVERSAL EURO ACCUMULATION C	2,087.9	2,113.1	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	74.2	76.3	95.6
Difference on exchange rates	14.9	0.0	0.0
TOTAL	14,118.4	14,668.0	15,509.2

Year ended 31-Dec-2006	Net	Marke	t Value
	Purchase Cost	31.12.2006	31.12.2014
FURNIAND DONE FUND FURN ON AGO O			
EUROLAND BOND FUND EUR C CLASS C	20.2	20.3	34.4
GLOBAL EQUITY FUND EUR C CLASS C	5,422.7	5,640.0	7,481.3
GLOBAL EQUITY FUND USD C CLASS C	365.0	394.5	523.3
GLOBAL BOND FUND EUR C CLASS C	206.2	205.8	302.6
GLOBAL BOND FUND USD C CLASS C	44.0	45.1	66.3
UNIVERSAL EURO ACCUMULATION C	74.0	74.4	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	20.0	20.2	23.8
Difference on exchange rates	1.8	0.0	0.0
TOTAL	6,153.8	6,400.3	8,431.7

Year ended 31-Dec-2005	Net	Market	Value
	Purchase Cost	31.12.2005	31.12.14
EUROLAND BOND FUND EUR C CLASS C	0.0	0.0	0.0
GLOBAL EQUITY FUND EUR C CLASS C	612.9	640.5	915.4
GLOBAL EQUITY FUND USD C CLASS C	36.6	38.1	54.3
GLOBAL BOND FUND EUR C CLASS C	20.0	20.2	28.3
GLOBAL BOND FUND USD C CLASS C	0.0	0.0	0.0
UNIVERSAL EURO ACCUMULATION C	0.0	0.0	0.0
UNIVERSAL LIQUIDITY (USD) ACCUMULATION C	0.0	0.0	0.0
TOTAL	669.5	698.9	998.1
GRAND TOTAL	183,232.2		238,847.0

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### EXPLANATORY NOTES NATO DEFINED CONTRIBUTION PENSION SCHEME

#### **NOTE 1: GENERAL INFORMATION**

#### **Description of the Fund**

The NATO Defined Contribution Pension Scheme (DCPS) was implemented with effect from 1 July 2005 based on Council's approval of C-M(2000)53 and C-M(2005)0057. The DCPS aims to provide retirement benefits for NATO staff who are employed for the minimum six-year vesting period and to make cash payments to staff who leave before satisfying the vesting requirement. All new entrants recruited on or after 1 July 2005 are compulsorily affiliated to the NATO DCPS.

The DCPS is a cash purchase pension scheme. Both staff and NATO contribute to the Scheme. There is no long term liability for NATO related to the DCPS.

An account is opened for each member of the Scheme. Contributions are invested according to the member's instructions within the eleven funds currently available, described below. Members can check the status of their accounts and give instructions via a secure web portal.

Upon departure, the member's account is disinvested. Until 20 December 2012, the effective date of changes to related NATO Civilian Personnel Regulations (CPR), if the member had vested in the Scheme and was at least 50 years old, the member could take up to 25% of the proceeds as a cash lump sum and the balance had to be applied to the purchase of a retirement pension from a commercial provider. In 2009, the vesting period was five years; in 2010 the vesting period was increased to six years. Members who leave the NATO employer prior to vesting withdraw the entire proceeds as a cash lump sum.

On 20 December 2012 the NATO Council approved a number of changes to the rules which provided more choice and flexibility for affiliates regarding their retirement benefits. The upper and lower limits on ages at which affiliates could take benefits were abolished. The lump sum is no longer restricted to those aged 50 and over and is no longer limited to 25%. Affiliates leaving the DCPS may take any percentage of their holdings in cash. Affiliates accounts no longer have to be closed when they reach 65. They may remain indefinitely as passive investors, with no further investments or switches until full disinvestment, beyond the age of 65.

As at 31 December 2014, there were 3,001 NATO DCPS affiliates (members) (2,782 as at 31 December 2013). Note 20 provides a summary of the evolution of the membership since inception.

#### **Financing**

Staff make a compulsory contribution of 8% of basic salary to the Scheme. Staff may make additional voluntary contributions to the Scheme up to 5% of basic salary. NATO pays employer contributions of 12% of basic salary of each active scheme member. Contributions to the DCPS are part of pay and are made monthly.

Scheme members may, under certain circumstances, transfer into their DCPS account any amounts corresponding to pension rights accrued under the pension scheme to which they were previously affiliated.

#### Governance

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The DCPS is administered in accordance with NATO Civilian Personnel Regulations (CPRs), Annex VI, governing the DCPS approved by the Council under C-M(2005)0057.

The Secretary General is responsible for the administration and management of the Scheme, assisted by a consultative committee, the DCPS Management Board, whose Chairman is appointed by the Secretary General.

The committee also includes: seven representatives of the Administrative Services for the International Staff, the International Military Staff, the NATO Standardization Agency and the NATO Defence College, the Assistant Secretary General (ASG) Executive Management and the Financial Controller of the International Staff or their representatives; two representatives of the Administrative Services for the NATO Production and Logistics Organisations and other bodies not listed above; a representative from SHAPE J1 Manpower and Personnel, and the Financial Controller, Allied Command Operations, or their representatives; one representative from the Administrative Services of a NATO military body in Allied Command Transformation; six representatives of the staff nominated by the Liaison Committee of the NATO Civilian Staff Associations shall nominate up to six representatives to the Management Board from among the members of the Scheme. At least one representative shall be a member of the NATO International Staff; one representative of retired NATO staff nominated by the Confederation of Retired NATO Staff.

The Assistant Secretary General for Executive Management was appointed Chairperson of the DCPS Management Board in late 2010.

The members of the DCPS Management Board, who are also NATO staff members, receive no additional remuneration or benefits in return for their participation.

#### **Investment Policy**

The Management Board oversees the investment policy of the Scheme.

Members of the NATO DCPS invest in their choice of several funds, consisting of equity, bond and cash funds. Investments are made in units in the respective funds; the unit price fluctuates according to its market value. Four additional investment funds, passively-managed (indexed) funds offered by Vanguard were selected by the NATO Contract Awards Committee in consultation with the DCPS Management Board in November 2013 and became available to DCPS affiliates in February 2014.

The funds are available in EUR and/or in USD as follows:

#### **Equity Funds:**

Mellon Global Equity Portfolio EUR C Mellon Global Equity Portfolio USD C Vanguard Global Stock Index Fund EUR Vanguard Global Stock Index Fund USD

#### Bond Funds:

Mellon Global Bond Portfolio EUR C Mellon Global Bond Portfolio USD C Mellon Euroland Bond Portfolio EUR C

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Vanguard Global Bond Index Fund USD
Vanguard Euro Government Bond Index Fund EUR

Cash Funds:

Mellon Universal Liquidity Funds – Liquidity Plus USD BNP Paribas InstiCash Fund - EUR

NATO shall not be held responsible for any losses on investments incurred by movement in the investment markets (Annex VI, Article 10.3 of the NATO Civilian Personnel Regulations).

#### Management of the DCPS

Previnet SPA (Italy) was selected as the Third Party Administrator of the DCPS at the introduction of the Scheme in July 2005, and has been administering the scheme on behalf of NATO since that date. Previnet is responsible for the individual accounts administration, benefit administration, reporting, customer services and maintenance of the DCPS web site with on-line facilities for the scheme members.

Previnet tracks contributions and individual holdings of scheme members. It also provides aggregate accounting data and investment instructions destined for NATO-IS and the Investment Managers.

NATO-IS Office of Financial Control (OFC) receives the monthly contributions from the various NATO body payroll centres in a custodial bank account and converts the funds, on the instructions prepared by the Scheme Administrator, into EUR or USD, as required, for the investment accounts. The OFC is responsible for transfer of the funds from the relevant bank account to the appropriate accounts with the Investment Managers, BNY Mellon, Vanguard and BNP Paribas, based on the Scheme Administrator's reconciliation of the global amount and validation of the amounts to be invested for each staff member.

NATO-IS Executive Management Human Resources Pensions Unit reconciles the number of units per member received from the Scheme Administrator against the leaving scheme members' accounts on the website. OFC then transfers the redemption/lump sum amounts according to the bank instructions provided by the leaving scheme members.

DCPS amounts redeemed for the purchase of pension annuities and amounts due from an outside insurer for invalidity pensions of former DCPS members are administered by the OFC. The member's holdings are transferred to the relevant pension provider when a leaving DCPS member is entitled to purchase an annuity. OFC also transfers monthly invalidity pensions and the adjustments related to income tax to former DCPS members who qualify.

#### **NOTE 2: SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of these financial statements are set out below.

#### **Declaration of conformity**

The financial statements of the NATO DCPS have been prepared in accordance with the NATO Financial Regulations and International Accounting Standard 26, "Accounting and Reporting by Retirement Benefit Plans". The NATO Accounting Framework, which is an

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adapted version of the International Public Sector Accounting Standards (IPSAS), does not have a specific standard for accounting and reporting by retirement benefit plans.

The accounting system currently used by the NATO DCPS is accrual based.

#### **Basis of presentation**

The financial statements have been prepared on a going-concern basis: the DCPS will continue in operation for the foreseeable future.

The amounts shown in these financial statements are presented in EUR.

#### Changes in accounting policy

There are no changes to report.

#### Reclassification of financial statements of previous years

None to report

#### Use of estimates

In the application of accounting policies, which are described below, management is required to make judgments, estimates and assumptions about carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

#### Foreign currency transactions

Contributions are made in the currency of the respective payroll centre. Investments are made in USD and in EUR as chosen by the scheme member. NATO Parity Rates do not apply in the DCPS. All bank transactions are processed at the market rate. Contributions received in currencies other than EUR and USD are converted in the latter at investment dates and payments to the Investment Managers are made in EUR and USD.

The amounts shown in these financial statements are presented in EUR. The following rates of exchange fixed by the European Central Bank as at 31 December 2014 were used to convert the balances of the different currencies into EUR:

		<u>EUR</u>
Euro	EUR	1.0000
Danish Kroner	DKK	7.4453
Pound Sterling	GBP	0.7789
Norwegian Kroner	NOK	9.0420
Polish Zloty	PLN	4.2732
Turkish Lira	TRY	2.8320
US Dollar	USD	1.2141
Hungarian Forint	HUF	315.5400

Contributions due in December 2014 and invested in January 2015 are converted using the exchange rates as at 31 December 2014.

#### **Cash and Cash Equivalents**

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Cash and cash equivalents are defined as short-term assets. They include short term deposits held with banks and short term highly liquid investments.

#### Investments

Investments reported under these DCPS financial statements consist of equity funds, bond funds and cash funds. These investments are non-current assets with respect to the purpose of the DCPS.

Investments are recorded at market value on the reporting date.

#### Receivables

Receivables are stated at net realisable value. No allowance for loss is recorded for receivables relating to NATO bodies' statutory contributions.

#### **Payables**

Payables are amounts due to third parties based on services provided that remain unpaid. This includes, as required, an estimate of accrued obligation for services provided but not yet invoiced.

#### **Net Assets**

The net assets available at year-end correspond to investments at market value plus receivables and contributions awaiting investment less payables. Also included are interest earned on the custodial bank account, surpluses gained on transactions with the insurance company and miscellaneous gains and losses related to corrective transactions

#### **Financial Risks**

The DCPS uses only non-derivative financial instruments as part as its normal operations. These financial elements include cash, investment funds, bank accounts and accounts receivable.

All financial instruments are recognised in the statement of financial position at their fair value.

The DCPS is exposed to a variety of financial risks, including credit risk, market (price) risk and liquidity risk. The maximum exposure as at 31 December 2014 is equal to the total amount of bank balances and receivables. NATO shall not be held responsible for any losses on investments incurred by movement in the investment markets (Annex VI, Article 10.3 of the NATO Civilian Personnel Regulations).

#### Credit risk

The DCPS incurs credit risks from cash and cash equivalent held with banks and receivables. There is very limited credit risk associated with the realization of these elements.

Concerning cash and cash equivalent the DCPS credit risk is managed by holding current bank accounts and short term highly liquid deposits that are readily convertible to a known amount of cash held with ING Bank (Belgium) which has the following short term credit ratings:

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ING Bank	Credit Ratings as at 31.12.2014			
Short term	Fitch	S&P	Moody's	Date of last rating update
	A+	A	A2	19.12.2014

Concerning receivables, the credit risk is managed by maintaining control procedures over receivables. These consist essentially of contributions due by NATO bodies' payroll centres. This risk is considered limited since these bodies are primarily funded by member nations which are considered creditworthy.

#### Price risk

The DCPS individual member holdings are exposed to equity and bond securities market risk. NATO shall not be held responsible for any losses on investments incurred by movement in the investment markets (Annex VI, Article 10.3 of the NATO Civilian Personnel Regulations).

In cases of death in service, the insurance company who will provide the survivor's annuity has a claim on the proceeds of the redemption of the affected member's holdings in an amount equal to the lesser of the member's holdings on 31 October of the previous year or the insurer's previously established cost of that annuity. While there have been no shortfalls to date, there is a risk that the value of available holdings on the date of transfer to the insurance company could be less than that of the preceding 31 October. Up to now, this has resulted in the available amounts being higher, and the surplus is kept on a suspense account and forms part of the net assets.

#### **Currency risk**

The DCPS is exposed to a limited foreign currency exchange risk arising from fluctuations in currency rates. The contributions received in various currencies are converted into EUR or USD as required by the members' investment decisions. The converted amounts are invested in funds held in EUR or USD accordingly.

#### **Liquidity risk**

A liquidity risk could arise from a short term liquidity requirement in relation to amounts due to departing staff. There is a very limited exposure to liquidity risk because the amounts due to departing staff are equal to their holdings, and because amounts transferred to the investment manager are equal to the contributions received from the payroll centres of NATO bodies which receive resources from member states funding the related budgets, or income from their customers which generally are other NATO bodies funded through their approved budgets.

There is a limited liquidity risk in relation to the payment of annuities to eligible members. These transactions are handled on bank accounts separate from those used for investments and disinvestments. Amounts due by the insurers arrive later than when annuities are due to members. This situation is managed through cash advances from the NATO International Staff (EUR 150,000 end 2014, EUR 120,000 end 2013).

#### Interest rate risk

The DCPS is restricted from entering into borrowings.

A portion of DCPS is invested in bond funds. The market value of bonds fluctuates according to market perception of the issuer's creditworthiness and to projected interest rates. The value of DCPS individual member accounts is therefore subject to some interest rate risk.

#### **NOTE 3: PENSION BENEFITS PAYMENTS**

#### **Benefits**

Benefits are paid for retirement (eight cases in 2014, four cases in 2013), survivor (four cases in 2014, three cases in 2013) and invalidity (six cases in 2014, three cases in 2013) pensions. They are paid at the end of each month.

Annuities received from commercial pension providers pending augmentation by the adjustment related to income tax and further transfer to the retired beneficiary are held in a separate bank account, NATO-DCPS Retirement Pensions.

Benefits received from the insurer pending augmentation by the adjustment related to income tax and further transfer to the disabled beneficiary are held in another separate bank account, NATO-DCPS Invalidity Pensions.

Contributions, depending on the degree of invalidity, are made to the DCPS and invested, until the beneficiary reaches retirement age.

Contributions for medical insurance are also paid as required.

The Statement of Net Assets Available for Benefits of NATO-DCPS Retirement Pensions and Invalidity Pensions is in Annex 3.

The Statement of Changes in Net Assets Available for Benefits is at Annex 4.

#### **Pension Adjustment**

The Scheme is not subject to income tax under the terms of Articles IX and X of the Agreement on the Status of the North Atlantic Treaty Organization signed in Ottawa on 20 September 1951 (the Ottawa Treaty).

In accordance with Annex VI, Article 15 of the CPRs, beneficiaries are subject to tax by national authorities on their annuity receipts and receive an adjustment equivalent to 50% of the amount by which the recipient's pension would theoretically need to be increased, were the balance remaining after deduction of the amount of national income tax or taxes on the total to correspond to the amount of the pension calculated in accordance with the CPRs. This adjustment is paid out of the DCPS Retirement Pensions and Invalidity accounts (Annexes 3 and 4) and is funded by one of two specific budgets approved by the North Atlantic Council, one from the Civil Budget and the other from the Military Budget. Related information is disclosed in the Financial Statements of the NATO Coordinated Pension Scheme.

Amounts due in relation to 2014 were EUR 41,784.00 (EUR 41,394.00 for 2013). There were 8 beneficiaries in 2014 (six in 2013).

#### **NOTE 4: CASH AND CASH EQUIVALENTS**

The various NATO entities pay their contributions into a custodial account. This account serves to effect the transfer of funds to be invested by the Investment Manager and to receive redemptions for departing staff. The total in the account at year-end was EUR 3,684,045.18 (EUR 3,671,362.26 end 2013) and mainly corresponds to contributions received in December and awaiting transfer to the Investment Managers.

Separate bank accounts are held for transactions relating to the payment of pension and invalidity benefits.

#### NOTE 5: FUNDS HELD BY THE INVESTMENT MANAGER

BNY Mellon is the Investment Manager first six funds listed below; BNP Paribas Investment Partners manages the BNP Paribas InstiCash Fund in Euro; Vanguard Asset Management manages the four index funds.

#### **Distribution of Assets as of 31 December**

	2014	2013
Mellon Global Equity Portfolio EUR C	133,624,687.75	108,963,175.47
Mellon Global Equity Portfolio USD C	12,772,172.83	10,569,674.24
Mellon Global Bond Portfolio EUR C	14,535,987.36	10,338,500.96
Mellon Global Bond Portfolio USD C	2,732,535.80	2,709,637.93
Mellon Euroland Bond Portfolio EUR C	8,532,334.58	5,952,740.52
Universal Liquidity Funds - Liquidity Plus USD	2,332,045.39	1,376,278.03
BNP Paribas InstiCash EUR	56,792,248.24	47,426,093.50
Vanguard Stock Index EUR	3,860,664.88	-
Vanguard Stock IndexUSD	1,885,214.74	-
Vanguard Bond Index USD	496,806.98	-
Vanguard Euro Government Bond Index EUR	1,282,257.53	-
TOTAL	238,846,956.08	187,336,100.65

#### **Unrealized Gain/Loss in Market Value of Investments**

Gains and losses in the market value of investments vary according to the volume of contributions invested, redemptions, currency fluctuations, and changes in the unit prices of the investment funds. The annual unrealized gains and losses for the past two years were as follows:

	in EUR	<u>2014</u>	<u>2013</u>
Market value end current year		238,846,956.08	187,336,100.65
less Market value end previous year		187,336,100.65	143,692,327.43
less Investments current year		41,061,023.26	38,620,687.89
plus Redemptions current year		15,698,165.73	<u>12,221,828.45</u>
= Net unrealized gain/loss current year		26,147,997.90	17,244,913.78

#### **Unit Price per Fund**

New investments and redemptions may take place within each of the funds twice per month and the unit price for each fund fluctuates continuously. Income is therefore not reported by fund in absolute terms. The appropriate performance measure per fund is the unit price. The

unit prices for each of the funds at year-end and the resulting annualized income per unit were as follows:

Fund Name and Currency	<u>2014</u>	<u>2013</u>	Annualized Income Per Unit
Mellon Global Equity Portfolio EUR C	1.544800	1.305800	0.23900
Mellon Global Equity Portfolio USD C	2.107900	2.018200	0.08970
Mellon Global Bond Portfolio EUR C	1.688700	1.486500	0.20220
Mellon Global Bond Portfolio USD C	2.286600	2.279800	0.00680
Mellon Euroland Bond Portfolio EUR C	1.961600	1.763600	0.19800
Universal Liquidity Funds-Liquidity Plus USD	1.190990	1.190847	0.00014
BNP Paribas InstiCash EUR	140.976400	140.796300	0.18010
Vanguard Stock Index EUR	17.398700	-	n.a
Vanguard Stock Index USD	21.151100	-	n.a
Vanguard Bond Index USD	134.679600	-	n.a
Vanguard Euro Government Bond Index	212.943700	-	n.a

#### Schedule

Annex 5 provides a schedule of the net purchase cost and market values of investments since 2005.

#### **NOTE 6: RECEIVABLES**

Contributions are paid on a monthly basis by NATO bodies. There was a partial NATO body employer and employee contributions receivable at the end of 2014, for a total of EUR 110.47 which was received in January 2015. There were three NATO body employer and employee contributions receivable at the end of 2013, for a total of EUR 36,642.73 which were received in January 2014.

Bank interest accrued as of year-end amounting to EUR 4,079.41 was credited to the bank account in January 2015.

#### **NOTE 7: PAYABLES**

These amounts consist in miscellaneous net interest and banking costs to be paid to the DCPS Retirement and Invalidity accounts.

#### **NOTE 8: NET ASSETS AVAILABLE FOR BENEFITS**

The custodial account also receives the proceeds of redeemed holdings of deceased DCPS affiliates. In cases of death in service, the insurance company who will provide the survivor's annuity has a claim on the proceeds of the redemption of the affected member's holdings in an amount equal to the lesser of the member's holdings on 31 October of the previous year or the insurer's previously established cost of that annuity. Up to now, holdings on the date of transfer to the insurance company have been higher than the amount recorded as of the preceding 31 October, and the corresponding amount of EUR 43,809.96 end 2014 (EUR 28,442.36 end 2013) kept on a suspense account. This surplus, adjusted by miscellaneous

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gains and losses on corrective investments effected by the third party administrator (loss of EUR 685.47), amounted to EUR 43,124.49 end 2014 (27,756.89 end 2013).

Cumulated interest earned on the custodial bank account amounted to EUR 89,455.27 end 2014 (EUR 89,194.39 end 2013).

These two amounts are included in the Net Assets Available for Benefits and could be used to cover eventual future potential shortfalls of the sort described in Note 2 (Price Risk).

#### **NOTE 9: CONTRIBUTIONS**

A minimum of 8% is deducted from staff emoluments monthly and transferred to DCPS together with the NATO employers' contributions of 12% of emoluments. Staff may make additional voluntary contributions.

The composition of contributions is as follows:

Contributions	in EUR	31-Dec-14	31-Dec-13
Employee share rece	ived	17,252,606.56	15,904,653.00
NATO bodies shares	received	23,652,908.89	21,952,547.79
Contributions to be re	ceived	110.47	36,642.73
Total		40,905,625.92	37,893,843.52

The increase is due to the combined effect of increasing membership and salary adjustments.

#### NOTE 10: INWARD/OUTWARD TRANSFERS OF PENSION RIGHTS

The NATO Civilian Personnel Regulations (Annex VI, Article 6) provide that staff may, under certain circumstances, arrange for payment to the Organisation of any amounts corresponding to the retirement pension rights accrued under the pension scheme to which the staff member was previously affiliated in so far as that scheme allows such a transfer. These payments are called inward transfers.

The inward transfers resulted essentially from an agreement given by the Belgian Office National des Pensions in late 2009. The decrease in the amounts transferred is due to settlement of pending files. Other transfers were received mainly from the Netherlands, Belgium and the European Union.

Outward transfers are also allowed, in which cases the proceeds of ex-DCPS member's closed account are paid to the eligible pension scheme (CPR Annex VI, Article 11).

#### **NOTE 11: MISCELLANEOUS RECEIPTS**

The composition of the miscellaneous receipts is as follows:

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in EUR	31-Dec-14	31-Dec-13
Interest earned	4,079.41	5,686.66
Foreign exchange profit	15,156.57	51.94
Vanguard rebates	2,601.40	0.00
Misc receipts	0.00	391.56
Interest from DCPS Invalidity Pensions	<u>0.00</u>	<u>49.50</u>
TOTAL miscellaneous receipts	21,837.38	6,179.66

#### NOTE 12: ACCOUNTS CLOSED (STAFF)

The accounts of former staff members leaving DCPS are closed and the proceeds are paid in whole or in part either to the former staff member, or to the insurance company providing the annuity to the former staff member or his or her survivors.

The composition of Accounts Closed was as follows:

in EUR	31-Dec-14	31-Dec-13
Pension benefits paid to leaving members	14,738,448.23	11,712,280.92
Pension benefits to be paid to 1 ex member/NATO body	0.00	38,042.33
Total Accounts Closed	14,738,448.23	11,750,323.25

#### NOTE 13: TRANSFERS TO INSURANCE AND RETIREMENT ACCOUNTS

In 2014, three members left DCPS and took a DCPS retirement pension for which the cost of EUR 745,251.00 was transferred to the DCPS retirement account. Another member died in service and, as described above in Note 8 a), EUR 35,728.43 of the proceeds of the redemption of the affected member's holdings was transferred to the insurer to pay for the related survivor annuity. This brought the total of such transfers during the year to EUR 780,979.43. There were no such transfers in 2013.

in EUR	31-Dec-14	31-Dec-13
Pension benefits forwarded to DCPS retirement account	745,251.00	0.00
Pension benefits transferred to the insurance company	<u>35,728.43</u>	0.00
TOTAL transferred to insurance and DCPS retirement account	780,979.43	0.00

#### **NOTE 14: TRANSFERS TO NATO BODIES**

These are amounts due by staff to their former NATO body employer, taken from their DCPS account (EUR 11,310.63 in 2014).

#### **NOTE 15: MISCELLANEOUS PAYMENTS**

Miscellaneous payments are as follows:

	in EUR	31-Dec-14	31-Dec-13
Foreign exchange loss		2,46	6,662.59
Bank charges		6,216.17	4,917.65
Other		<u>855.96</u>	628.06
Total		7,074.59	12,208.30

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#### **NOTE 16: CONTINGENT LIABILITIES**

There are no material contingent liabilities arising from legal actions and claims that are likely to result in significant liability to the DCPS.

Adjustments related to income tax may be due to certain annuity recipients. The amounts are yet to be determined but the total of possible obligations relating to this item is not expected to be material.

#### **NOTE 17: CONTINGENT ASSETS**

None to report.

#### NOTE 18: RELATED PARTY TRANSACTIONS

Members of the DCPS Management Board receive no additional remuneration or benefits in return for their participation. The Chairman of the Management Board is the ASG for Executive Management. The NATO-IS Financial Controller is a member of the Management Board.

NATO-International Staff, in particular Executive Management and the Office of Financial Control, are responsible for the day-to-day management of the DCPS. No management fees corresponding to the related costs are charged to the DCPS. In the global framework of the Administrative Support process, the NATO bodies are charged by the IS on a pro rata basis for these costs, including the fees paid to the Third Party Administrator. The related income of approximately EUR 290,000 per year reduces the contributions due from Nations to fund the NATO Civil Budget.

In 2014, an additional cash advance of EUR 30,000 were made by NATO International Staff to allow for the timely payment of pension and invalidity benefits, bringing the total amount advanced to EUR 150,000 at year-end.

Conversely, tax adjustment payments are made to beneficiaries from the DCPS Retirement and Invalidity accounts as an advance to be settled by the Defined Benefit Pension Scheme budget which handles all tax adjustment operations NATO-wide. This resulted in amounts receivable from the latter of EUR 39,808 end 2014 (EUR 41,394 end 2013).

As provided for by the CPRs (Annex VI, articles 13 and 14), survivors' benefits for the surviving spouses and dependent children of serving staff who die in service and invalidity benefits to serving staff are funded (partially for survivor benefits, totally for invalidity benefits) through the payment of insurance premiums which are paid directly by the NATO bodies to the insurance company and are not accounted for in the present financial statements. Amounts paid for death in service benefits were EUR 4,356,154 in 2014 (EUR 4,496,919 in 2013); amounts paid for invalidity benefits were EUR 3,728,917 in 2014 (EUR 3,627,625 in 2013).

The Scheme does not hold any securities of the employer sponsor or, directly, of its related parties.

#### **NOTE 19: KEY MANAGEMENT PERSONNEL**

For the purposes of these financial statements, Key Management Personnel are considered to be the NATO-IS Assistant Secretary General for Executive Management and the Financial Controller. Their remuneration is totally covered by the NATO International Staff.

Members of the DCPS Management Board do not receive any additional remuneration or benefits in return for their responsibilities. The Management Board is chaired by the Assistant Secretary General for Executive Management. The IS Financial Controller is a member of the Board.

**NOTE 20: STATISTICAL INFORMATION** 

Evolution of DCPS membership	
(number of affiliates)	

year and	2004	Affiliates	^
year-end		Joined	0 274
	2005		
	2005	Exited	0
year-end	2005	Affiliates	274
	2006	Joined	527
	2006	Exited	-6
year-end	2006	Affiliates	795
	2007	Joined	501
	2007	Exited	-23
year-end	2007	Affiliates	1273
	2008	Joined	511
	2008	Exited	-43
year-end	2008	Affiliates	1741
	2009	Joined	443
	2009	Exited	-71
year-end	2009	Affiliates	2113
	2010	Joined	477
	2010	Exited	-208
year-end	2010	Affiliates	2382
-	2011	Joined	454
	2011	Exited	-260
year-end	2011	Affiliates	2576
	2012	Joined	274
	2012	Exited	-188
year-end	2012	Affiliates	2662
	2013	Joined	310
	2013	Exited	-190
year-end	2013	Affiliates	2782
	2014	Joined	433
	2014	Exited	-214
year-end	2014	Affiliates	3001